

Middleton-in-Teesdale and Newbiggin Parish Council

Assessment carried out by Clerk - Judith Mashiter
 Assessment date Friday, 26 June 2020
 Next review date 31 August 2020

Site / service / activity

Wesley Terrace Play Area

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
Spread of Covid-19 / coronavirus Risk is contracting the virus, causing illness or death	Children using the play area	Social distancing <ul style="list-style-type: none"> • advising public through on-site signage • contractors and councillors through email communication • litter picker through letter Hand hygiene <ul style="list-style-type: none"> • advising public through on-site signage • contractors and councillors through email communication • litter picker through letter, including advice on wearing gloves and regular hand washing Cleaning / sanitisation <p>It is not considered practical for the play equipment, gates, bins etc to be cleaned. Scientific evidence suggests that the Covid-19 virus can survive for up to several days on some hard surfaces. The risks are reduced when outdoors, where surfaces may be subject to UV light and/or rain. It is not considered practical to provide hand sanitiser on-site (for reasons of potential misuse, for potential vandalism and for limited resources to maintain).</p> <ul style="list-style-type: none"> • advising public through on-site signage • advising contractors and councillors through email communication • advising litter picker through letter Other changes <p>It is not considered practical to implement any structural changes such as 'one-way system' or the imposition of a maximum number of users at any time.</p>		Clerk, having consulted councillors	Re-opening date (TBC)	
	Adults supervising children					
	Parish Council's litter picker					
	Grass cutter					
	Parish Councillor conducting weekly inspection					
	Independent annual inspection contractor					
	Contractor fitting new fencing					
Contractors installing new equipment						

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Bainbridge Memorial Drinking Fountain

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
<p>Spread of Covid-19 / coronavirus</p> <p>Risk is contracting the virus, causing illness or death</p>	<p>Any member of public wishing to use the drinking fountain</p>	<p>Hand hygiene</p> <ul style="list-style-type: none"> advising public through on-site signage <p>Cleaning / sanitisation</p> <p>It is not considered practical for the fountain to be cleaned. Scientific evidence suggests that the Covid-19 virus can survive for up to several days on some hard surfaces. The risks are reduced when outdoors, where surfaces may be subject to UV light and/or rain. It is not considered practical to provide hand sanitiser on-site (for reasons of potential misuse, for potential vandalism and for limited resources to maintain).</p> <ul style="list-style-type: none"> advising public through on-site signage (see draft new signage) <p>Other changes</p> <p>To reduce the risk of virus spread through use of the drinking fountain, the Parish Council will not switch back on the water supply to the fountain, and display a sign to this effect, thus encouraging no contact with the structure.</p>		<p>Clerk, having consulted councillors</p>	<p>24 July 2020</p>	

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Site / service / activity Parish Council noticeboard – on wall of Tourist Information Centre

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
Spread of Covid-19 / coronavirus Risk is contracting the virus, causing illness or death	Clerk posting notices in locked noticeboard	Hand hygiene <ul style="list-style-type: none">• Clerk advised to wash hands or use sanitiser before and after use Other changes <p>To minimise contact, and to discourage public gathering at the noticeboard to read detailed minutes, only essential information and public health messages to be posted.</p>		Clerk, having consulted councillors	3 July 2020	

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Next review date 30 September 2020

Site / service / activity War Memorial

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
Spread of Covid-19 / coronavirus Risk is contracting the virus, causing illness or death	Members of public visiting memorial or laying wreaths	General and widespread public health and government advice about social distancing and hand hygiene is considered sufficient.	For Remembrance observation specific measures will be considered as necessary.			

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Site / service / activity Parish Council newsletter

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
Spread of Covid-19 / coronavirus Risk is contracting the virus, causing illness or death	Every household receiving a hard copy of newsletter through letterbox Parish councillor volunteers hand-delivering newsletters	Council resolved in May 2020 to suspend newsletter production until such time as it might be considered safe to hand-deliver newsletters without risk.				

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Site / service / activity

Footpath Focus volunteers work party

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
<p>Spread of Covid-19 / coronavirus</p> <p>Risk is contracting the virus, causing illness or death</p>	<p>Volunteers doing footpath maintenance work</p> <p>Members of public</p>	<p>Social distancing</p> <ul style="list-style-type: none"> • Volunteers work in groups of three maximum and maintain 1m distance from each other • Volunteers to maintain a minimum of 1m distance with any member of public • Volunteers to abandon work at any site if it becomes too busy and thus makes social distancing a hindrance to work <p>Hand hygiene</p> <ul style="list-style-type: none"> • Volunteers to be advised to take with them and frequently use hand sanitiser • Volunteers not to share equipment during any work session • Volunteers to wear gloves, in addition to PPE normally required for this work <p>Cleaning / sanitisation</p> <ul style="list-style-type: none"> • Equipment to be cleaned thoroughly after each work session 		<p>Clerk in conjunction with 'leader' of volunteers nominated for each work sessions</p>	<p>Briefing to all volunteers at start of each work session</p>	<p>23 July 2020</p>

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Site / service / activity **Parish Council Meetings**

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Spread of Covid-19 / coronavirus Risk is contracting the virus, causing illness or death	Parish Councillors	Social distancing <ul style="list-style-type: none"> Parish Council has resolved to suspend physical meetings until further notice Meetings of full Council and any committees will take place remotely, via videocall, with full access available to press and public, as per government legislation which came into force 4 April 2020. Contact with members of the public (eg. potential co-optees) to be via telephone and/or videocall rather than in person 		All	26 June 2020	26 June 2020
	Clerk					
	Members of the press					
	Guest speakers					
	Members of public					

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Village Greens

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Spread of Covid-19 / coronavirus Risk is contracting the virus, causing illness or death	Grass cutting contractor Members of public	Social distancing <ul style="list-style-type: none">• grass cutting contractor advised through letter• Widespread and general advice from government and public health sources considered sufficient for members of public using the greens Hand hygiene <ul style="list-style-type: none">• Grass cutting contractor advised through letter Other changes <p>It is not considered practical to implement any cleaning of public seating or to provide hand sanitiser for public use.</p>		Clerk, having consulted councillors	3 July 2020	